

MINUTES OF THE CRANE COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

The Board of Directors of the Crane Co. Appraisal District met on Wednesday, May 31, at 1:30 p.m. in the workroom of the School Administration Building at 511 W. 8th St. Crane, TX.

Those attending were Gena Norvell - Chairman, Emily Barton – Secretary/Treasurer, Judy Crumrine & David Whitaker - members. Others present were Byron Bitner - Chief Appraiser and Kelly Lee of the Appraisal District.

1. Gena Norvell called the meeting to order at 1:30 p.m.
2. Judy Crumrine made the motion to approve the minutes from the March 1, 2023 meeting. Second by David Whitaker. Motion carried unanimously.
3. Emily Barton then presented the Treasurer's Report with a checking account balance of \$222,696.36 as of May 25, 2023. David Whitaker made the motion to approve the Treasurer's Report as presented. Second by Judy Crumrine. Motion carried unanimously.
4. Byron Bitner then presented the Financial Audit year ending 2022 to the Board. After some discussion, Emily Barton made the motion to approve the Financial Audit year ending 2022 as presented. Second by Judy Crumrine. Motion carried unanimously.
5. The Board of Directors then reviewed all bill payments from March 24, 2023. Judy Crumrine made the motion to approve all bill payments as presented. Second by David Whitaker. Motion carried unanimously.
6. Byron Bitner then presented to the Board the changes made by the Chief Appraiser per Sec. 25.25b of the Texas Property Tax Code.
7. The Board then considered providing retirement benefits for Julie Flores from the Texas County District Retirement System for 2024. Emily Barton made the motion to approve retirement benefits for Julie Flores starting January 1, 2024. Second by Judy Crumrine. Motion carried unanimously.
8. Byron Bitner then presented to the Board for renewal of the depository contract for a period of 2 years from July 1, 2023 – June

30, 2025. Emily Barton made the motion to approve the depository contract for a period of 2 years. Second by David Whitaker. Motion carried unanimously.

9. Byron Bitner then presented to the Board the proposed budget of \$498,015 and salary estimates for 2024. (See Attached copy).

10. There were no public comments.

11. Emily Barton made the motion to adjourn the meeting at 2:11 p.m. Second by Judy Crumrine. Motion carried unanimously.


Chairman/Vice Chairman


Secretary/Treasurer